**UCD FOUNDATION FOR ITALIAN STUDIES - ORDER FORM**

**ALL PRICES ARE LISTED ON “PRICE LIST”**

**POSTAGE & PACKAGE**

Ireland (incl. Northern Ireland): EUR 3.- per book

Rest of World: EUR 6.- (per book)

**HOW TO ORDER**

1) Check Price List on our home-page, & enter below all the books you wish to order

2) Calculate the price of Postage & Package (see above)

3) Calculate any discount (10% on orders of 5 books or more, including on Package & Postage)

4) Calculate the total amount you owe

5) Click on Payments on our home-page and pay that amount by credit card, following all the steps as indicated (NB no other form of payment accepted)

6) When you receive (e-mail) confirmation of your payment, **note down the payment reference on this form** (confirmation of payment is automatically sent to us too)

7) Check this form is fully completed

8) Send completed form to: italianfoundation@ucd.ie

9) Your order will be dispatched as soon as we receive confirmation of your payment

**NAME:**

**POSTAL ADDRESS TO WHICH BOOK(S) ARE TO BE SENT:**

**E-MAIL ADDRESS:**

**PAYMENT REFERENCE NUMBER:**

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| --- | --- | --- | --- |
| Quantity | Item | Item price | Total |
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|  |  | Package & Postage |  |
|  |  | Subtotal |  |
|  |  | Discount |  |
|  |  | TOTAL |  |